



Dear Parents/Carers

I am writing to inform you of some proposed changes to the times of our school day at Malbank from September 2023. This is in line with the Government's White Paper of March 2022 and the DfE's "Minimum expectation on length of the school week" information note, both of which state that schools should be open a minimum of 32.5 hours per week from September 2023.

To ensure that we comply with this expectation, we are proposing to extend our school day by 15 minutes. This change will result in a 3.15pm finish time, instead of the current 3pm finish time. The current and proposed times are shown below for clarity.

### **Proposed new school day from September 2023**

- Start time: 8.45am
- Finish time: 3.15pm

### **Current school day**

- Start time: 8.45am
- Finish time: 3.00pm

Aside from ensuring we are compliant with expectations; I believe that these changes will be beneficial to the school community and will have a positive effect on your child's education. Our plan for the use of additional time following extensive research and staff consultation is to extend morning form time so it runs for 30 instead of 15 minutes. This would allow for more effective assembly slots, would allow significantly enhanced pastoral support and bespoke intervention work with students and would give capacity for extra literacy and numeracy at the start of each day at school.

The information in this letter has also been sent to school bus companies and the local authority. We will make sure to work together so that there is minimal disruption. I appreciate however, that these changes may affect you in terms of childcare or working arrangements. For this reason, before making these changes to our school day in September 2023, I would like to hear any feedback you have in relation to these amendments.

Feedback on the proposals can be sent via the following Microsoft Form.

<https://forms.office.com/e/9ZH163NUsG>

Please ensure that you send your feedback to us by Friday, 26<sup>th</sup> May 2023.

Yours faithfully,

Mr J.Harrison - Headteacher - Malbank School and 6<sup>th</sup> Form

Headteacher: John D. Harrison B.A. (Hons.)

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