



Malbank School and Sixth Form College



Rejoice in being the best that we can be

5th January 2023

Year 9 Options process 'Time to Choose'

Dear Parents and Carers,

I am writing to let you know that the virtual options page on the website is now live and that the SIMS parent app has been updated so that choices can be made.

On the Year 9 options page you will find;

- ✓ The time to choose booklet broken down into 5 clear sections
- ✓ A video for each subject available as an option choice, where the subject team share with you information about the content of the course, the assessment programme etc. You will be able to choose which subject videos you watch with your child to help make the right choices together
- ✓ A presentation from myself which outlines the detail of the options process including how to use the SIMS Parent app to select your child's choices. This can be found on the 'options process' icon, alternatively you can use this link
<https://www.loom.com/share/6d763b1605c54bdbac5d8b83f8114b90>
- ✓ A presentation from Mr Harrison, this is also found on the 'options process' icon.

The options webpage can be accessed using the following link

<https://www.malbank.com/page/?title=Year+9+Options&pid=52> or by visiting the school website www.malbank.com and clicking onto the 'Curriculum' section and then 'Year 9 Options'

If your child has an Education and Health Care Plan (EHCP) there will be additional support, following the virtual information evening from our SENDCO, Mrs Lunt and from the Connect team.

This year the options choices will be made via the SIMS parent app. The admin team have been contacting parents who have not yet joined and supporting parents to access this. If you are having any issues accessing the app during this time please email Mrs Hemmings our SIMS manager on nrh@malbank.cheshire.sch.uk or by calling the main school on 01270 611009.

When you access the app the 'SIMS options' icon is found on your home screen and all choices can be entered through this – details of how to do this are outlined in my presentation.

All choices must be made by Friday 10th February 2023. SIMS options will not be accessible after this time.

We have a face-to-face parents evening on the 19th January, where you will have the opportunity to ask any questions you may have about different courses or the options process itself. The Key Stage 4 team will be in touch soon about this.

If you need any support or have any questions about the options process, please don't hesitate to get in touch with the school. Mr Reed (Year 9 Progress manager) should be your first port of call, however you can get in touch with me by email on jme@malbank.cheshire.sch.uk

Yours Sincerely,

Janine Edwards – Deputy Headteacher.