



Malbank School and Sixth Form College



Rejoice in being the best that we can be

13th September 2021

Dear Parents/Guardians

PARENT GOVERNOR ELECTIONS - NOTICE OF ELECTION AND NOMINATION PAPER

The term of office for one of our Parent Governors has expired and as a result of this, the constitution of the Governing Body requires nominations for one new parent Governor. The period of Governance will be for 4 years starting on 1st November 2021.

The Governing Body is responsible for strategic direction and has a wide range of statutory duties and obligations. It also has important roles relating to quality assurance and accountability. Successful candidates will contribute to the leadership of the school via membership of 1 or 2 committees. These groups are called the School Improvement Committee (SIC) and the Resources Committee (RC). There is also a termly meeting of the Full Governing Body. Governors may also serve on Student Disciplinary Committees. Governors may attend other school functions to show their support and accountability for outcomes for children.

Before you decide to nominate someone, or indeed stand yourself, you may want to know a bit more about what is involved. Governors need not be experts in the field of education. What they do need is an interest in the school and in the welfare of all of our children and the time and willingness to get involved. Our recent Governing Body skills audit suggested additional capacity would be beneficial in financial oversight, procurement and purchasing and premises and facilities management. If you are someone with these skills or experiences, would you consider applying? Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All Governors are expected to be able to read straightforward budget reports and data on school standards.

Each candidate must be a parent/guardian of a registered pupil at the time of the election and must agree to being nominated. The nomination must be supported by a proposer and a seconder, who must also be parents of a registered pupil in the School. No more than 3 candidates may be proposed by the same person in any one election, and a separate nomination paper must be used for each nomination. Additional copies of the nomination paper can be obtained from the Headteacher's PA (Louise Cracknell) if required. Please return nominations to the Headteacher's PA also.

If there is more than 1 nomination, an election will be held. Candidates may, therefore, wish to provide a statement of **not more than 100 words explaining why they would like to be a Governor**. These will be sent to electors with the ballot papers.

Election Timetable

Nominations close

If no ballot is required then the result will be available

If a ballot is required, ballot papers will be issued on

Ballot papers must be returned by

Result available

Monday 27th September at Noon

Tuesday 28th September at 9.00am

Tuesday 28th September

Monday 11th October at 3.00pm

Tuesday 12th October at 9.00am

Yours sincerely,

John Harrison

Headteacher and Returning Officer